

CITY OF WESTPORT
PO BOX 505
WESTPORT, WA 98595
360-268-0835

OFFICIAL USE ONLY Fee _____ Date Received _____ By _____ File No. _____
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**APPLICATION FOR
 BINDING SITE PLAN REVIEW**

Site Plan Fee: Based on valuation of all improvements.

\$0 to \$250,000.00 = \$288.00

\$250,000.00 to \$500,000.00 = \$572.00

\$500,000.00 and over = \$1,146.00

In addition, any professional service charges per Ord. #1285.

Site plan review is a process for reviewing the design of certain types of development. Site plan approval is required for mobile home parks, duplexes, multi-family dwellings, commercial and industrial uses, and planned development districts. In lieu of subdivision approval, a subdivider or developer of commercially or industrially zoned property, mobile home parks or condominiums may choose to request approval of a binding site plan.

NAME OF PROJECT _____

APPLICANT _____

Mailing Address _____
 City, State and Zip _____
 Telephone _____

OWNER _____

Mailing Address _____
 City, State and Zip _____
 Telephone _____

ENGINEER/ARCHITECT/REPRESENTATIVE _____

Mailing Address _____
 City, State and Zip _____
 Telephone _____

SUMMARY OF REQUEST (Proposed use of the site and building)

PROPERTY DESCRIPTION

General Location _____

Site Address _____ Land Area (acres) _____
 Section _____ Township _____ Range _____

Assessor's Tax Parcel Number(s) _____
 Full legal description of subject property (attach separate sheet if necessary) _____

**PLEASE ANSWER THE FOLLOWING QUESTIONS:
ATTACH EXTRA PAGES IF NECESSARY**

1. Describe the current zoning of the proposed development site and any other zoning within three hundred feet of the site. _____

2. Describe the total area of the development site and of existing and proposed impermeable surfaces to an accuracy of one-hundredth acre. _____

3. How many dwelling units are proposed in the development? _____
4. What is the proposed area in square feet of existing and proposed gross commercial floor area? _____
5. Please describe the existing and proposed commercial or industrial uses. _____

6. Does the design minimize conflicts with neighboring land uses? Explain. _____

7. Is the site within 300 feet of any "critical areas" such as wetlands or streams? _____
8. What provisions will be made for storm water and/or flood control? _____

9. What provisions will be made for water supply and sewage disposal? _____

10. What provisions will be made for electrical power, natural gas, telephone and other utilities? _____

11. What provisions will be made for streets, access, and/or buses? _____

12. What provisions, if any, will be made for open space and/or recreation? _____

13. If a school is located within 300 feet, what provisions will be made? _____

I affirm that all answers, statements and information above and submitted with is application are complete and accurate to the best of my knowledge. I also affirm that I am the owner of the subject site or am duly authorized by the owner to act with respect to this application. Further, I grant permission from the owner to any and all employees and representatives of the City of Westport and other governmental agencies to enter upon and inspect said property as reasonable necessary to process this application. I agree to pay all fees of the city, which apply to this application.

Signed: _____ Date: _____

**PUBLIC WORKS USE
ONLY**

Checked by: _____

CHECKLIST

	<u>Submitted</u>	<u>Missing</u>
ATTACHMENTS:		
Environmental Checklist when applicable (including the fee)	_____	_____
Vicinity map (8 1/2" x 11") showing nearby property, streets, and uses, streams and other features.	_____	_____
Copy of any covenants or restrictions that will apply. _____	_____	_____
* Ten copies of Site Plan drawing of one or more sets at a scale of not less than one inch to one hundred feet showing, at minimum:	_____	_____
1. Datum, north arrow, date and scale.	_____	_____
2. The location of all existing and proposed structures, including buildings, fences, culverts, bridges, roads and streets on the subject property.	_____	_____
3. The boundaries of the property proposed to be developed.	_____	_____
4. All proposed and existing buildings and setback lines sufficiently accurate to ensure compliance with setback requirements.	_____	_____
6. All areas, if any, to be preserved as buffers or to be dedicated to a public, private or community use or for open space.	_____	_____
7. All existing and proposed easements.	_____	_____
8. The locations of all existing and proposed utility structures and lines.	_____	_____
9. Existing and proposed stormwater retention, drainage, and treatment systems.	_____	_____
10. All means of vehicular and pedestrian ingress and egress to and from the site and the size and location of driveways, streets, and roads.	_____	_____
11. The location and design of off-street parking areas showing their size and locations of internal circulation and parking spaces.	_____	_____
12. Landscaping location and type.	_____	_____
13. Contours of sufficient interval to indicate the topography of the entire tract for a sufficient distance beyond the boundaries of the proposed project as follows: Up to five percent slope—two foot contours; five percent and greater slope—five foot contours.	_____	_____