

# Planning Commission Regular Meeting Minutes

**November 18, 2014**

Chairperson William Leraas called the meeting to order at 6:01 p.m.

Roll was taken and a quorum was established.

**Present:** Chairperson William Leraas, Vice Chairperson Robert Parnell and Commissioners, Douglas Olson, Dennis Rasmussen and Marc Myrsell.

**Staff Present:** Randy Lewis, City Administrator and Barbara Nissar, Planning Commission Secretary

William Leraas asked for a **motion** to approve the minutes of the October meeting. Marc Myrsell made a **motion** to approve the minutes, **seconded** by Dennis Rasmussen. **Motion** carries.

## **Old Business:**

Randy Lewis stated that letters were sent out to property owners in regard to Westport Cold~~s~~ rezone request. Letters are due by the beginning of December. William Leraas asked, ~~%f~~ the Planning Commission will have to wait for amended zone application and responses~~?~~ Randy Lewis stated ~~%es+~~

## **New Business:**

Received a Street/Alley Vacation Request from Jerry Tilley. Randy Lewis stated he is asking for 20~~q~~by 200~~q~~to be vacated. He has developed the alley and the whole area is already developed. Request complies with Comp Plan and Zoning Code. Planning Commission recommended City Council to approve per Resolution 175.

Randy Lewis passed out a detailed agenda for the open house on November 19th for the Shorelines Master Program. The Department of Ecology, State parks and all agencies have received notification of the open house. The purpose of the open house is to answer questions and hear comments from the public.

Randy Lewis stated he will have a chapter on zoning code. He also noted that FEMA has published the preliminary flood maps. He also stated that Westport by the Sea has appealed the decision by FEMA. FEMA has three months to answer the appeal.

**Adjournment:** A **motion** to adjourn was made by Marc Myrsell, **seconded** by Douglas Olson. **Motion carries.** Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Barbara Nissar  
Planning Commission Secretary