

**CITY OF WESTPORT**  
**PO BOX 505**  
**WESTPORT, WA 98595**  
**360-268-0835**

OFFICIAL USE ONLY

Fee \_\_\_\_\_  
 Date Received \_\_\_\_\_  
 By \_\_\_\_\_  
 File No. \_\_\_\_\_

**APPLICATION FOR  
 SHORT PLAT**

Fee: \$572.00 + \$31.00 per lot  
 (In addition, any professional service  
 charges per Ordinance #1285)

A short plat is a request to subdivide property into nine (9) or fewer lots for the purpose of residential, commercial, or industrial development. No more than nine (9) lots may be created by short platting within any five-year period. A short plat is reviewed by the City staff for conformance with City subdivision standards and other regulations. The plat cannot be approved unless appropriate provisions have been made for public facilities, such as roads, sewer and water. A survey is required for the final short plat. Preliminary and final review will usually each take about 30 days. Unless appealed, the Administrator's decision is final.

NAME OF PROJECT \_\_\_\_\_

APPLICANT \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City, State and Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_

OWNER \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City, State and Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_

ENGINEER/ARCHITECT/OTHER \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City, State and Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_

SUMMARY OF REQUEST \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PROPERTY DESCRIPTION  
 General Location \_\_\_\_\_  
 \_\_\_\_\_  
 Site Address \_\_\_\_\_ Land Area (acres) \_\_\_\_\_  
 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
 Assessor's Tax Parcel Number \_\_\_\_\_  
 Full legal description of subject property (attach separate sheet if necessary) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I affirm that all answers, statements and information contained in and submitted with this application are complete and accurate to the best of my knowledge. I also affirm that I am the owner of the subject site or am duly authorized by the owner to act with respect to this application. Further, I grant permission from the owner to any and all employees and representatives of the City of Westport and other governmental agencies to enter upon and inspect said property as reasonably necessary to process this application. I agree to pay all fees of the city which apply to this application.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS  
ATTACH EXTRA PAGES IF NECESSARY**

1. Do the subdivision's lot sizes, proposed use, etc., conform with the zoning of the property?  
Please Explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Are any provisions proposed to minimize conflicts with neighboring land uses? Describe. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Is the site within 300 feet of any "critical areas" such as wetlands or streams? \_\_\_\_\_  
\_\_\_\_\_
4. What provisions will be made for water supply? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. What provisions will be made for storm water and/or flood control? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. What provisions will be made for streets, access and/or buses? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. What provisions, if any, will be made for open space and/or recreation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. If a school is located within 300 feet, what provisions will be made? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACHMENTS:**

- \* Environmental Checklist (including \$172.00 fee), for plats of four (4) or more lots.
- \* Transportation Impact Analysis (if applicable.)
- \* Map showing location and size of water mains, sewer, storm water facilities and other utilities and points of connection to existing systems.
- \* Copy of any covenants or restrictions that will apply.  
Grading plan for cuts and fills over 100 cubic yards.
- \* Ten copies of preliminary plat drawings(s), per Westport Municipal Code Title 14.  
See attached checklist for required features and information.
- \* A reduced size copy of the plat not larger than 11"x17".



## DECLARATION OF SHORT PLAT AND COVENANTS

KNOW ALL MEN BY THESE PRESENTS:

WE, THE UNDERSIGNED, being owners of certain real property situated in the City of Westport, Grays Harbor County, State of Washington, more particularly described on Exhibit "A", attached hereto and by this reference thereto incorporated herein as though fully set forth herein, do hereby declare the following:

1. That said real property has been subdivided in accordance with the provisions of Chapter 58.17, Revised Code of Washington, and City of Westport Ordinance No. #731, and that said subdivision was approved by the City official of the City of Westport, State of Washington, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as Short Plat No. \_\_\_\_\_, subject to the following covenants and conditions:
  - A. Said described real property may not be further subdivided in any manner to effect a division thereof into more than a total of nine parcels within five years from the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ unless and until a final plat covering said real property shall have been filed for record with the Auditor of Grays Harbor County, Washington, pursuant to the provisions of Chapter 58.17, Revised Code of Washington, and applicable ordinances and resolutions of the City of Westport Washington.
  - B. All subsequent deeds conveying the said described real property or any portion thereof shall describe the roads described and shown as private roads on the subdivision map which is a part hereof and grant the non-exclusive use of all such roads to the owners of all portions of said real property abutting said roads, providing access thereto from a public right-of-way.
  - C. All roads described and shown as private on the subdivision map which is a part hereof shall be maintained by the owners of the real property having legal access thereto or their heirs, successors and assigns, unless and until the same are improved to City of Westport standards and dedicated to and accepted by the City of Westport.
  - D. A perpetual non-exclusive easement is hereby reserved for the construction, maintenance and operation of telephone, electric, gas, water and sewer lines, mains or conduits, over, across and under the right-of-way of all roads described and shown as a private road on the subdivision map which is a part hereof.
  - E. The right hereby reserved to make and maintain all necessary slopes for cuts and fills upon the said described real property adjacent to all roads (public or private) described and shown on the subdivision map which is a part hereof in order that such roads may be graded in a reasonable and proper manner, and the further right hereby reserved for the drainage of such roads over and across any lot or lots where the drainage water might take a natural course after reasonable grading in connection with the improvement of such road for dedication.
  - F. No drainage waters on any lot or lots shall be diverted or blocked from their natural course so as to discharge upon any road right-of-way or to hamper proper road drainage.
2. Therein attached hereto, marked Exhibit "B", and by this reference thereto incorporated herein as though fully set forth herein, an illustrative map depicting the subdivision of the said described real property, which map (is) (is not) based upon an accurate survey.
3. Therein attached hereto, marked Exhibit "C", and by this reference thereto incorporated herein as though fully set forth herein, additional covenants, easements and restrictions pertaining to the above described real property and reserving to the undersigned (his/her) (their) heirs, successors, and assigns, certain rights in and to said described real property as more particularly set forth therein.
4. The undersigned by these presents hereby dedicate(s) to the use of the public forever, all streets, avenues, places and sewer easements or whatever public property as is shown on the above referenced plat and the use thereof for any public purposes not inconsistent with the use thereof for public highway purposes, together with the right to make all necessary slopes for cuts or fills upon the lots, blocks and tracts shown on said plat for the reasonable original grading of all public streets, avenues and places shown thereon.

5. With the exception of those covenants identified in paragraph 3 herein above, all of the above specified covenants are for the mutual benefit of the grantor(s) (his/her) (their) heirs, SUCCESSORS and by injunction or other lawful procedure including the recovery of damages resulting from the violation of such covenants.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

STATE OF WASHINGTON

}ss.

COUNTY OF GRAYS HARBOR

On this day personally appeared before me \_\_\_\_\_  
to me known to be the individual described in and who executed the within and foregoing instrument, and  
acknowledged that \_\_\_\_\_ signed the same as \_\_\_\_\_ free and voluntary act and deed, for the uses  
and purposes therein mentioned.

GIVEN under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing at

STATE OF WASHINGTON}

}ss.

COUNTY OF GRAYS HARBOR}

On this day personally appeared before me \_\_\_\_\_ to  
me known to be the individual- described in and who executed the within and foregoing instrument, and  
acknowledged that \_\_\_\_\_ signed the same as \_\_\_\_\_ free and voluntary act and deed, for the uses and  
purposes therein mentioned.

GIVEN under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington residing at